



## **IMMUNOLOGY OF DIABETES SOCIETY (IDS) CALL FOR HOSTING – 2020 17<sup>TH</sup> IDS CONGRESS**

### **ABOUT THE IMMUNOLOGY OF DIABETES SOCIETY (IDS)**

The Immunology of Diabetes Society (IDS) has the goal of advancing the understanding of the pathogenesis of type 1 diabetes, its prevention and treatment. Its remit includes breakdown of tolerance and development of autoimmunity, how beta cells are destroyed by the immune system, the nature of the autoantigens recognized by pathogenic T cells, the role of viruses and other environmental factors in triggering and promoting autoimmunity. The Society is especially interested in clinical trials of new therapies.

### **CONGRESS HISTORY AND HIGHLIGHTS**

Our scientific congress occurs every 18 months in major centres in Europe, North America and Asia/Oceania without rigid rules about the rotation of the meeting. Through plenary lectures and oral presentations, the very latest advances in the field are introduced and discussed while developing collaborative connections. Past meetings have been the scene of many ground-breaking discoveries and vigorous debates in type 1 diabetes research.

### **LIST OF RECENT CONGRESSES:**

<b>YEAR</b>	<b>NAME OF CONGRESS</b>	<b>CONGRESS VENUE</b>	<b>CONGRESS CHAIR</b>
2018	16th	London, UK	Peakman Mark / Leslie David / Wong Susan
2017	15 <sup>th</sup> IDS	San Francisco, USA	Mark Anderson
2015	14 <sup>th</sup> IDS	Munich, Germany	Anette-Gabriele Ziegler
2013	13 <sup>th</sup> IDS	Lorne, Australia	Tom Kay
2012	12 <sup>th</sup> IDS	Victoria, BC, Canada	Marc Horwitz
2010	11 <sup>th</sup> IDS	Incheon, Korea	Yongsoo Park
2009	10 <sup>th</sup> IDS	Malmo, Sweden	Ake Lernmark / Corrado Cilio



## **LOCAL ORGANISING COMMITTEE**

The IDS Council and a Local Organizing Committee organize the Congress in partnership. The Local Organizing Committee (LOC) is typically composed of professionals involved in the immunology of diabetes community in the respective region or country. Aside from operational and legal responsibilities, the LOC assumes a major role in raising funds for the Congress and must be committed to assuming a portion of the financial risk/benefit for organizing the Congress.

The Local Organizing Committees must demonstrate that they are:

- Members of IDS. Specifically, the Chairman of the LOC must be an active member of IDS in good standing (dues paid) at the time of submitting the proposal until the conclusion of the event;
- Able to undertake and manage key elements of the Congress. Demonstrated previous experience by the Chair in organizing other meetings is desirable;
- Capable of promoting, organizing and hosting the Congress in a manner consistent with IDS's profile, including adherence to quality standards of content, organization and additional Association principles with regard to the treatment of sponsors, ethical policy and communication.

## **CONGRESS BID REQUIREMENTS FOR THE 2020 IDS CONGRESS**

Each City preparing a bid to host will be requested to participate in a 30 to 45-minute conference call with the IDS Council to present the operational and strategic details of the bid as outlined below:

### **Brief Description of the Proposed Host City**

The description should include: the size of the city and population, access for international delegates, distance from the airport to the city, and sample costs from major capitals.

### **Dates**

Typically, our scientific congress occurs every 18 months in major centres in Europe, North America and Asia/Oceania and usually extends 4 to 6 days. We are now calling for bids for the meeting to be held in 2020, preferably in the first half of the year.

### **Venue**

Specifications concerning the following items are recommended to be included in the bid:

#### **Meeting Rooms**

- Floor plans and room capacities
- Photographs of the proposed space



### **Food and Beverage**

- Facility availability and proposed set-up for lunch, coffee breaks and social receptions, as well as current estimated costs
- Audio-visual packages for the proposed venue
- Internet/Wi-Fi infrastructure and costing
- Restaurants and/or other venues for social receptions
- Access and recommendations of public transportation
- Recommendations of social venues for Welcome Reception and Conference Dinner(s) should be described with approximate costs and guest capacities

### **Hotel Accommodation**

Include a list of a range of accommodation from three to five star categories. The hotel name and price range (including breakfast and taxes) should be included in the bid document. Distance from hotels to the Congress venue should be provided with a map showing location.

### **Designation and Description of the Local Organizing Committee (LOC)**

A general description of the local organization or institution, containing previous experience, along with local or national diabetes society partner(s) that can promote and support the Congress should be comprised in the bid.

The Chairperson and key contact person, along with other members of the diabetes community should be listed. Prior experience in organizing such a meeting should be detailed.

### **Preliminary Budget for Congress**

The proposed bid should show all details for all expenses and potential revenue sources for the Congress. Expenses should show venue/hotel costs, special receptions and events, invited speaker travel and lodging costs, costs related to professional conference planning organization, printing, marketing, mailing etc. The Congress could attract as many as 500 delegates.

### **Congress Content**

IDS requires the following specific sessions to be included in the Congress Scientific Program and its preliminary drafts:

- IDS business meeting/travel Awards presentation
- George Eisenbarth Award Lecture
- Franco Bottazzo Award Lecture

## BIDDING PROCEDURE AND DEADLINES

ACTIVITIES	
Deadline to submit a Notice of Intent. The notice should be written in letter format, addressed to the IDS President, Anette Ziegler at <a href="mailto:anette-g.ziegler@helmholtz-muenchen.de">anette-g.ziegler@helmholtz-muenchen.de</a> , on behalf of the LOC and explain the LOC's motivation and reasons for applying.	30/04/2018
Deadline to submit complete proposal. Proposals should be sent to the attention of the IDS President, Anette Ziegler at <a href="mailto:anette-g.ziegler@helmholtz-muenchen.de">anette-g.ziegler@helmholtz-muenchen.de</a> . The IDS Council may request additional information in support of host city's proposal	31/07/ 2018
Ratification by the IDS Council	31/08/2018

All proposals should contain the following information **along with all aforementioned requirements** mentioned in this document:

- Contact information and brief description of host organization
- Full contact list of proposed committee members and Local Organizing Committee